

Tempe★Union

HIGH SCHOOL DISTRICT

PURCHASING DEPARTMENT
500 W. Guadalupe Road
Tempe, Arizona 85283
(480)345-3725

June 26, 2018

Adorama Inc.
42 W. 18th Street
New York, NY 10011

Attn: Daniel Nemeth

Solicitation: 17-010

Dear Contracted Vendor:

This letter is regarding the potential renewal of the above-referenced contract with Tempe Union High School District, #213 (TUHSD) as a result of an award from a solicitation. The original contract was established for multiple years, subject to annual renewals. This is the 3rd of a 5-year contract. Our records indicate that the next renewal term will expire on 6/30/18. There is an option to renew your contract with TUHSD for an additional calendar year through 9/21/19. Please respond as to your desire to renew the contract for an additional year.

Questions regarding this renewal should be referred to the District Purchasing staff member as stated below:

Buyer: Patricia Lorenzen, CPPB

Telephone: 480-345-3714

Email: plorenzen@tempeunion.org

- YES: Terms of the original contract (including stated escalation allowances) will remain the same for the next year with no changes. If applicable, please include revised or updated certificates of insurance and bonds.
- NO: If allowed, I wish to make changes to the terms of the original contract. The contract will NOT remain the same for the next year. A detailed explanation of any proposed revisions MUST be included with the return of this letter. Submit a separate page detailing requested contract changes and current pricing structure. All requests for changes will require review and must be approved by the District.

This letter must be returned within 10 days of receipt via Email to: purchasing@tempeunion.org

Printed Name Andrea Simmon

Signature *Andrea Simmon*

Phone 212-741-0401

Email biddept@adorama.com

Renewal Acceptance: If approved by the TUHSD Governing Board, and countersigned below by an authorized TUHSD employee, your contract number has been renewed for an additional fiscal year. The acceptance of this contract renewal does not guarantee a specific quantity or dollar amount of work. No items may be provided nor may any work or services be performed unless a properly executed purchase order is issued to authorize your company to conduct business with the Tempe Union High School District.

Peggy A. Ben
Director of Purchasing

7-12-18
Date

**Explanation of Contract Changes FROM ADORAMA INC.
Solicitation# 17-010 - 3rd RENEWAL – Expires 9/21/19
TEMPE UNION HIGH SCHOOL**

Please exclude page 25 – Market Basket Cost Form from the renewal. Most of those items are discontinued or the pricing is no longer valid.

Page 26 – Adorama Inc. can still offer 5% off catalog (www.adorama.com) AND Tempe Union High School District can still request a quote to see if a higher discount will apply.