

Tempe★Union

HIGH SCHOOL DISTRICT

PURCHASING DEPARTMENT
600 W. Guadalupe Road
Tempe, Arizona 85288
(480)346-3725

June 26, 2018

W.B. Hunt
100 Main Street
Melrose. MA 02176

Attn: Roger Treadwell

Solicitation: 17-010

Dear Contracted Vendor:

This letter is regarding the potential renewal of the above-referenced contract with Tempe Union High School District, #213 (TUHSD) as a result of an award from a solicitation. The original contract was established for multiple years, subject to annual renewals. This is the 3rd of a 5-year contract. Our records indicate that the next renewal term will expire on 6/30/18. There is an option to renew your contract with TUHSD for an additional calendar year through 9/21/19. Please respond as to your desire to renew the contract for an additional year.

Questions regarding this renewal should be referred to the District Purchasing staff member as stated below:

Buyer: Patricia Lorenzen, CPPB

Telephone: 480-345-3714

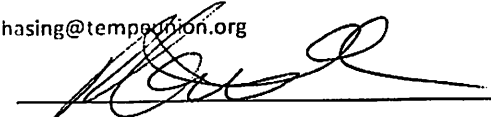
Email: plorenzen@tempeunion.org

YES: Terms of the original contract (including stated escalation allowances) will remain the same for the next year with no changes. If applicable, please include revised or updated certificates of insurance and bonds.

NO: If allowed, I wish to make changes to the terms of the original contract. The contract will NOT remain the same for the next year. A detailed explanation of any proposed revisions MUST be included with the return of this letter. Submit a separate page detailing requested contract changes and current pricing structure. All requests for changes will require review and must be approved by the District.

This letter must be returned within 10 days of receipt via Email to: purchasing@tempeunion.org

Printed Name ROGER TREADWELL

Signature 

Phone 781-462-2343

Email RTREADWELL@HUNTS PHOTO.COM

Renewal Acceptance: If approved by the TUHSD Governing Board, and countersigned below by an authorized TUHSD employee, your contract number has been renewed for an additional fiscal year. The acceptance of this contract renewal does not guarantee a specific quantity or dollar amount of work. No items may be provided nor may any work or services be performed unless a properly executed purchase order is issued to authorize your company to conduct business with the Tempe Union High School District.


Director of Purchasing

7-12-18
Date