



Director of Purchasing Approval Date: April 23, 2018	Request Type: Contract Award
Contract Title: Shade Structures	Contract Number: 18-52MB
Awarded Vendors: Dave Bang Associates, Inc. and Shade Structures, Inc dba USA Shade Structures	
Submitted by: Lauren Jaramillo	Funding Request: \$140,000

**PROCUREMENT EXECUTIVE SUMMARY:**  
On March 27, 2018, 41 vendors were notified of this bid via [www.azpurchasing.org](http://www.azpurchasing.org). On April 4, 2018, four (4) vendors attended the pre-bid meeting. The bids were due April 12, 2018, with three (3) bid responses submitted. Nine (9) vendors responded no bid at [www.azpurchasing.org](http://www.azpurchasing.org).

**PURPOSE:**  
This contract award is to contract with qualified vendors to provide and install shade structures. This bid was solicited for the use of the District and the Greater Phoenix Purchasing Consortium of Schools (GPPCS).

**DESCRIPTION:**  
Shade structures installations are performed by a qualified and experienced contractor to furnish all labor, materials and services required to install new and repair existing shade structures. New installations and repairs to existing structures are coordinated by District Operations personnel and ordered on an as needed or as requested basis.

**BUDGET IMPACT:**  
District, Student, Bond and Insurance Funds will be used for these services.

**EXPENDITURES:**

February 2015 – January 2016:	\$133,489.23
February 2016 – January 2017:	\$84,670.78
February 2017 – January 2018:	\$58,808.23

**ACTION REQUESTED:**  
Contract award for May 1, 2018, through April 30, 2019, represents the first year of this contract. This recommendation is compliant with the School District Procurement Rules. It is in the District's best interest to approve this contract renewal.

In accordance with Mesa Public Schools (MPS) Governing Board Policy DJA, the Superintendent, Assistant Superintendent and Director of Purchasing have been delegated authority for purchases up to \$150,000.00. By signature below, this purchase is hereby authorized and is in accordance with the Arizona School District Procurement Rules and MPS Governing Board Policy:

  
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Director of Purchasing

April 23, 2018  
\_\_\_\_\_  
Date